

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Wednesday 19th August 2015

Present:

J Marsden Chairman

Also Present

Cllr T Weston
D Baldwin Clerk to Council

1. Apologies

K Cotton	J Finnegan
J Gibbon	C Monkley
B Morgan	S Rose
J Weston	H Woodman

2. Declarations of interest

No interests were declared.

3. Report 15th July 2015

The report was accepted.

4. Report of 28th July 2015

The report was accepted.

5. Locality Grant Application

Councillor T Weston, J Marsden, J Gibbon and D Baldwin, Clerk to the Council met on the 12th August to complete and submit the Locality grant application. The Clerk was contacted by the Locality grant department on the 13th August to inform her that six month time frame for the use of the grant would need to start as soon funds are received. This would tighten the schedule but considered achievable. The concern, if the grant was resubmitted nearer to the original start date of 1st October was the possibility of the Locality running out of funds.

6. Project Plan

J Marsden presented an updated detailed project plan to the meeting. It was agreed that the plan be recommended for approval.

Recommendation: That the Parish Council approve and adopt the project plan.

7. Review of the Evidence Base

It was agreed to sign off, record, and archive the final versions of documents and to create an Evidence Base section on the website for the publication of the documents used.

Action: DB, to post on the website the Housing Needs Survey, to obtain copies of the census and deprivation index. JM to send SEA to website and Housing Land June 2015 to DB. TW to send a copy of the School report to DB for inclusion on the website. JG to send the reports of the open meeting on the 22nd and 23rd March to the website. (all documents to be in PDF format)

Redundant buildings to be deferred to the next meeting.

8. Vision Statement

To be deferred to the next meeting

9. Objectives

Agenda items for the next meeting

- To approve and Sign off the Vision statement
- To agree the key issues form the Business survey
- To agree the key issues form the Residents survey
- To review other elements of the evidence base.

10. Schedule of Meetings

The schedule of meetings were agreed and approved.

Agenda for all meetings to be posted onto the website and the Parish Council notice board.

Action: TW to obtain key for noticeboard to give to JG.

11. Date of Next Full Meeting

The date of the next meeting is currently scheduled for 16th September 2015.

D Baldwin

Clerk to the Parish Council