

## MUCH MARCLE PARISH COUNCIL

### Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Tuesday 18<sup>th</sup> October 2016

Present: J Marsden Chairman

Also Present: Cllr T Weston  
J Gibbon B Morgan  
R White H Woodman

1. **Apologies:** J Finnigan J Weston

2. **Declarations of interest**  
None declared.

3. **Report of 21<sup>st</sup> September 2016**  
The report was accepted.

4. **Locality Grant Application**

The Parish Clerk had submitted an application on 18 October and a reply was expected within 10 days.

5. **MMNDP Draft Version 4.2 in Preparation for Regulation 14 Consultation**

Minor amendments to MMNDP Version 4.1 were discussed, agreed and incorporated in MMNDP Version 4.2. The meeting confirmed that the revised Version 4.2 should be submitted to the Parish Council for approval at its next meeting.

6. **Preparation of Maps for Regulation 14 Consultation**

The maps referred to in Annexes A-J were discussed in terms of their suitability, clarity, ease of access/understanding for stakeholders, and the desirability or otherwise of combining some of these maps. The meeting as a whole favoured the retention of the existing separate maps.

It may be possible post Regulation 14 to seek assistance from the Herefordshire Planning Department in combining some of the maps.

**ACTION**

The Chairman agreed to liaise with J Weston in the retrieval of the maps required to include with the text of Version 4.2.

7. **Regulation 14 Consultation**

Issues discussed:

**The Consultation Period** will extend from **Monday November 7<sup>th</sup> to Tuesday January 3<sup>rd</sup>**.

The draft NDP document Version 4.2 prepared for consultation is to be clearly labelled as draft and that any comments be forwarded to the Secretary.

### **ACTION**

J Marsden to produce a suitable explanatory leaflet and a feature for the Mercury in time for the Parish Council meeting on October 25<sup>th</sup>.

A hard copy of the draft NDP document Version 4.2 will be made available for inspection at Much Marcle Stores, Graham Baker Motors, The Memorial Hall and at the home addresses of all Much Marcle Parish Councillors.

Any comments/responses to the consultation to be sent to the Secretary by email at [jeffrey375@btinternet.com](mailto:jeffrey375@btinternet.com); or in writing at post-boxes located in strategic locations (Much Marcle Stores and Graham Bakers).

### **ACTION**

T Weston kindly agreed to produce copies of the explanatory leaflet and arrange its distribution by Parish Councillors into clearly defined areas.

### **ACTION**

T Weston kindly agreed to produce the post-boxes for the collection of replies.

### **Digital Versions of the consultation draft NDP Version 4.2**

to be displayed on the community websites:

[muchmarcleparishcouncil.org](http://muchmarcleparishcouncil.org) under the charge of the Parish Clerk, and  
[muchmarcle.net](http://muchmarcle.net) under the charge of C. Smith.

### **Physical Versions of the consultation draft NDP Version 4.2**

#### **ACTION**

T Weston kindly agreed to produce hard copies for display in the Much Marcle Stores, Graham Baker Motors, The Memorial Hall and at the home addresses of all Much Marcle Parish Councillors; and for distribution to relevant statutory consultees (see below).

### **Date of Public Consultation Meeting**

This was set for 1930-2130 at The Memorial Hall on Wednesday December 7<sup>th</sup>

### **8. Statutory Consultees**

**ACTION** D Baldwin to forward a copy of the consultation draft NDP Version 4.2 to all Neighbouring Parishes, including those in Gloucestershire (J. Marsden to write introductory letter).

**ACTION** J Gibbon to forward a copy of the to the listed Agencies with relevant proforma attached: (J. Marsden to write introductory letter and complete proforma).

- Herefordshire Council Ward Member
- Bill Wiggin MP
- Welsh Water
- Severn Trent
- Western Power Distribution
- Natural England
- Environment Agency
- Historic England
- English Heritage
- Homes & Communities Agency
- Ledbury & District Civic Trust

- Ross-on-Wye & District Civic Trust

**9. Dates of Future Meetings**

November 16<sup>th</sup>

ACTION J Gibbon to make Memorial Hall/Bob Dallow bookings for December 7<sup>th</sup> and three dates in January to allow the Working Party to consider responses to the Regulation 14 consultation and agree any necessary amendments to the draft NDP.

J Gibbon

19<sup>th</sup> October 2016