

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Tuesday 11th March 2017

Present:	J Marsden	Chairman			
Also Present:	J Baldwin B Morgan	K Cotton T Weston	J Finnigan	J Gibbon	R Jolly
Apologies	J Weston	R White	H Woodman		

1. Declarations of interest

None declared.

2. Report of 11th March 2017 meeting

The report was accepted for submission to the Parish Council.

3. Consultation Summary Report

The changes recommended at the last meeting had been incorporated into the report by the Chairman. The report was accepted for submission to the Parish Council.

4. Exception Case for Rushall & Kynaston

The Chairman reported that feedback had been included in the document. The intention is to submit this document to the relevant planning officers of Herefordshire CC initially on an informal basis, to follow this up with a face-to-face meeting in order to establish acceptability by Herefordshire Council Planning Officers. This procedure would allow further amendments to be made before final formal submission of the Exception Case and the Regulation 16 submission of the draft plan for examination by an Independent Assessor.

Action

An accompanying constraints map, in the process of completion by J Weston and J Marsden, to be forwarded to working party members for comment when available.

It was agreed that the complete Exception Case (text and constraints map) be submitted to the Parish Council at its next meeting on Wednesday 10th May.

5. Employment Land

The identification of Employment Land provides protection for employment within the parish as planning consent would be required for change of use.

The criteria agreed to be adopted to identify Employment Land are

- > 5 Full Time Equivalent Employees
- Exclude 'community facilities' (i.e. pubs and shop) already protected through policy
- Exclude farm businesses

Action

J Weston and J Marsden to map boundaries for three businesses (Weston's, Marcle Garage and Graham Baker Motors of Rushall) which meet the criteria.

It was noted that the inclusion of Graham Baker Motors in Employment Land protection brought into question the suitability of its location in Rushall as there were some disadvantages for residents for such a business at that location.

It was suggested that the draft employment policy would require some amendment.

6. Mapping Link

J Weston was reported to be making good progress with the Mapping Link now that she was in possession of the official log on passwords.

Action

J Weston and J Marsden to prepare and distribute revised maps once completed for comment before our next meeting on 9 May.

7. Building Conversions

K Cotton and J Weston were reported to be making significant progress in the survey of owners of redundant buildings. They were attempting to ascertain if these owners were prepared to bring forward their buildings for development in the foreseeable future. The answers so far received indicated a generally positive response.

Action

K Cotton and J Weston were requested to provide the Secretary with lists and responses of contacted owners so that a permanent record could be created.

8. Parish Council Website

Issues concerning the display and collation of information on the Neighbourhood Plan page were attributed to the lack of familiarity/training that the Parish Clerk had with regard to the software used to manipulate such information.

Recommendation

T Weston was requested to make arrangements with the Parish Clerk and a suitable expert so that the Neighbourhood Plan page could be laid out and updated with greater clarity. J Gibbon to be involved with such arrangements. The importance of this update being completed within a month was emphasised.

9. Neighbourhood Plan Publication of Final Version

S Tagg had been engaged to produce a final version of the Neighbourhood Plan with agreed changes to the textual content, added pictures and illustrative maps in a double columned format. The Chairman suggested that a full future meeting of the Working Party would be needed to review this document prior to final publication at Regulation 16 stage.

10. Date of Next Meeting

Tuesday 9th May

J Gibbon

April 2017