

MUCH MARCLE PARISH COUNCIL

Report of the Neighbourhood Plan Working Party held in the Memorial Hall on Tuesday 9th May 2017

Present:	J Marsden	Chairman			
Also Present:	J Baldwin R White	K Cotton H Woodman	J Finnigan	J Gibbon	R Jolly
Apologies	B Morgan	J Weston	T Weston		

1. Declarations of interest

None declared.

2. Report of 11th April 2017 meeting

The report was accepted having already been received by the Parish Council at its 3 May meeting.

3. Neighbourhood Development Plan Page of Parish Council Website

The significant role that the Parish Council Website played in presenting the Neighbourhood Development Plan (NDP) to the community and to Regulation 16 examiners was recognised. The Working Party was disappointed that changes to the content and layout of the page requested at the 12 April meeting of the Parish Council had not been achieved over the past month. The view taken by the Working Party was that proceeding to Regulation 16 stage was not possible with the page in its current state. At the moment the page did not offer a complete and positive record of the dedicated work and efforts of the Working Party and failed to portray Much Marcle NDP effectively.

Recommendation

The Parish Council allocates the necessary funding to engage a suitable consultant to complete the task as a matter of urgency.

4. Completion of Neighbourhood Development Plan Maps

Action

J Weston had suggested by email that she would attempt to complete the necessary maps over the next weekend, 13-14 May.

In the event of it not being possible to complete this work, because of other commitments, by Tuesday 16th May then the following recommendation is proposed.

Recommendation

The Parish Council allocates the necessary funding to engage Foxley Tagg to complete the outstanding map work at the earliest opportunity.

Action

The Chairman agreed to email J Weston to outline the situation.

5. Review of Stages in Preparation for Regulation 16 Submission

The written part of the Neighbourhood Plan was ready for submission subject to:

- further text modifications to be made by the Chairman;
- text modifications and re-formatting for publication to be completed by S Tagg; and
- a meeting of the Chairman with Herefordshire County Council Planning Department to secure their approval for the 'exception case' for Rushall and Kynaston on which the Plan depends.

It was not possible to make the necessary arrangements to complete the above stages without the necessary mapping in place.

The full plan could then be approved by the Working Party before submission to the Parish Council for approval, prior to the Regulation 16 submission to Herefordshire Council.

The Working Party regretted the slippage of around 6-8 weeks in the proposed timetable, due to the delays in completing work to update the Parish Council Website and NDP maps.

6. Changes to the Draft Project Plan

Changes to the Draft Project Plan were discussed and agreed. A revised version is attached.

7. Redundant Farm Buildings Survey

K Cotton presented a report of the Redundant Farm Buildings Survey, which is to be included in the Evidence Base of the Parish Council Website. J Gibbon was requested to attach a pdf version to this report.

Action

J Weston was requested to forward the second part of this survey to the Secretary in a similar format.

8. Dates of Future Meetings

Tuesday	6 th June possibly at the Rushall Club.	
Tuesday	13 th June	Parish Council 14 th June
Tuesday	25 th July	yet to be booked
Tuesday	8 th August	
Tuesday	12 th September	

Please note the meeting scheduled for Monday 10th July is cancelled.

J Gibbon

May 2017