



are only two officers to cover the Ledbury and Ross area, this would not be classed as a priority matter when reported. The police and Fortis Housing are working together and the resident in question has requested to be relocated.

Councillor Durkin than presented his report with the main points being: The Black Bridge at Lydbrook was closed and in the process of being refurbished, the Herefordshire Archive and records Centre celebrates its sixtieth year of operation, Fastershire is offering monthly computer workshops for beginners at Kington, Ledbury, Leominster and Ross-on-Wye Libraries.

**RESOLUTION: That the report be noted.**

### **39. Neighbourhood Development Plan**

**39.1** After the holding of the referendum and the good result, Councillors considered the dissolving of the NDP working party. A vote of thanks was given to all the members for all their hard work and dedication.

**RESOLUTION: That the NDP working party be dissolved.**

**39.2** The result of the Referendum on the Much Marcle NDP was as follows:  
151 YES 31 NO. There was a 32% turn out to vote.

**RESOLUTION: That the results of the referendum be noted.**

**39.3** Councillors reviewed the offer of training for Councillors on the Much Marcle NDP. After taking advice of the use of trainers that are members of the public and its lawfulness Councillors felt that they could not take up this offer. They would like to express their thanks and the Chairman offered to contact the persons involved inform them of the Councils decision.

**RESOLUTION: That the offer of training for Councillors on the NDP from former members of the working party be refused.**

### **40. General Data Protection Regulations (GDPR)**

The Clerk requested a date be set to run a working party meeting to address the GDPR policies.

**RESOLUTION: That the GDPR working party be held 6th or 7th August depending on the availability of the hall.**

### **41. Roles and Responsibilities**

Councillors considered the categories and allocation of duties for the Council as follows:

**RESOLUTION:**

<b>Planning</b>	Cllrs T Weston, M Barber-Starkey, N Bullock, E Thomas
<b>Highways</b>	Cllrs G Baker, F Powell
<b>IT/Website</b>	Cllrs M Barber Starkey, A Hope

<b>Financial</b>	Chairman, Cllr A Hope
<b>Community &amp; Environment</b>	Cllrs J Blandford, R Cotton, T Weston
<b>Standing</b>	Chairman & Vice Chairman.

**42. HALC**

Councillors considered the subscription to HALC, (Herefordshire Association of Local Councils).

**RESOLUTION: That the Parish Council subscribed to HALC.**

**43. Website Security**

43.1 Councillors considered the policy put forward on the Parish Council Website security and the recommendations contained there within.

**Recommendations:**

Web Access	Clerk	Editor
	Cllr A Hope	Editor
	Newman Designs	Administrator
	Cllr Barber- Starkey	Administrator
	Admin Back up	HALC TBC

**RESOLUTION: That the recommendations be approved and the Parish Council Website policy be approved and adopted once confirmation that HALC consent to hold admin back up for the Parish Council.**

43.2 Councillors considered the promotion of the restructured Parish Council website and its use. As a standalone Council website, it should be for that purpose only as there is a Village website that promotes community events.

**44. Standing Orders**

With the allocation of the Standing working party this item to be addressed by the Clerk, Chairman and Vice Chairman and presented to Council for consideration.

**45. Planning**

**45.1 Planning applications**

**a) Site Hillcrest, Much Marcle, HR8 2PF**

Description Proposed variation of condition 2 of planning permission 172438 to add an extra height of 460mm (an extra block height, plus some leeway if necessary) to upstairs (1st floor) ceiling height (Replace plan 2463 P (0) 523 with plan A110618

**182001** No Objections

**b) Site Barn at Hill End, Rushall, Much Marcle, HR8 2PB**

Description	Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling house (Class C3), and for Associated Operational Development
182368	Recommend Refusal Under NDP Policy HO5: Development respecting local character and residential amenity. Alongside Listed house and farm buildings.

#### **45.2 Planning Decisions**

Huntleys Farm P180899/F: Permission granted

### **46. Highways**

#### **46.1 Footpaths and Rights of Way.**

The Parish Footpath Officers report.

The Parish Footpath Officer reported that Footpath MM19 at Bickerton Court has a change of route application and is awaiting the bridge replacement.

#### **46.2 Speed Limits/C1262 & C1294**

It was noted that the Speed 30mph speed signs on the C1262 and C1294 had been completed

### **47. Financial Items**

#### **47.1 Annual Governance Statement**

Councillors reviewed the Annual Governance Statement for 2017-18.

**RESOLUTION: That the Parish Council approve the annual governance statement for 2017/2018 and signed by the Chairman and Clerk.**

#### **47.2 Exemption Certificate**

Councillors considered the signing of the Exemption certificate in line with the new Audit regulations for Small Authority with income under £25,000.

**RESOLUTION: That the Exemption be signed by the Chairman and Clerk for submission to the External Auditors.**

#### **47.3 Accounting Statements**

Councillors considered the Accounting Statements for 2017-18.

**RESOLUTION: That the Accounting Statements be approved and signed by the Chairman and Clerk.**

#### **47.4 Invoices for Payment**

Councillors considered the payment of the invoices for:

HALC Subscription £504.53

Staff Salaries July & August £362.78

**RESOLUTION: That the payment of the invoices as above be approved.**

**48. Correspondence**

Councillors reviewed the list of correspondence received.

HALC Information Corner.

Locality Report

**RESOLUTION: That the list of correspondence be noted**

**49. Matters to be raised for the next meeting**

Website.

**50.** The next meeting is currently scheduled for the 12<sup>th</sup> September 2018.

**Meeting closed at 9.20pm.**

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Chairman**